



Moira Primary School
at the heart of the National Forest

Welcome

to Moira Primary School

It is with great pride that we welcome you to our school. We hope that this prospectus provides a snapshot of life at Moira Primary School. Our school sits at the edge of the village of Moira but really is at the heart of our local community and the National Forest.

The school grounds have been developed so that children have access to our own wooded area for Forest School, planting gardens, a trim trail, a quiet space and a large sports field. We believe that children should learn both in and out of the classroom and our school grounds are continually evolving with this belief.

Our motto is 'Learning Together'

At Moira Primary School we are committed to providing a happy, welcoming and safe learning environment in which children and adults alike can learn together and achieve their best.

Our Vision:

The adventure begins as all are welcomed through the doors of Moira Primary School. Here we celebrate and nurture creativity, kindness, curiosity and a healthy attitude to learning, across our whole school community.

Our Values:

We are healthy. We are kind. We are curious. We are adventurous. We are creative.

This ethos runs throughout our school and staff are committed to developing your whole child and not just their academic ability. We want to spark an interest in the world around us and allow children to think anything is possible. We believe in focusing on the whole child and are passionate about forest learning, outdoor education and physical activity – all of which are proven to support wellbeing and are all accessed alongside academic achievement. It is recognised that success looks different for every child and this is celebrated.

Children are at the heart of everything that takes place at Moira. We want children to enjoy school and we actively encourage parents to be part of this journey. We champion the link between school and home and work hard to involve you in every step of your child's time at Moira. We are always here to answer questions.

To make an appointment, please email: office@moira.leics.sch.uk or telephone **01283 217450**.



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Starting School

Prospective parents and their children are assured of a warm welcome whenever they visit Moira Primary School. If you would like to visit the school, please contact the office to make an appointment.

The responsibility for admitting children to Moira Primary School remains with Leicestershire County Council Education Authority. Parents living within the school catchment area, who wish to register their child's name for admission can do so on line at: www.leics.gov.uk/admissions. Parents of children who live outside the school's catchment area can follow the same procedure.

Children whose birthdays are from 1st September to the 30th August will commence full time education at the start of the academic year in which they turn 5.

Pre-admission Visits

As part of an initial induction period, parents and children are encouraged to attend several sessions in the term prior to their admission to school so that they become familiar with the school and its routines.

A meeting is also arranged for parents of children due to start, enabling them to meet staff, look around the school and ask any questions. At this meeting we will also talk about ways in which you can help your children during their time here at Moira Primary School.

We work closely with local preschool and nursery settings to ensure there is a smooth transition into mainstream school.

Visiting our School

We recommend visiting our school at a time that is convenient to you. This will enable you to meet the staff, explore the grounds and have any questions you may have answered.

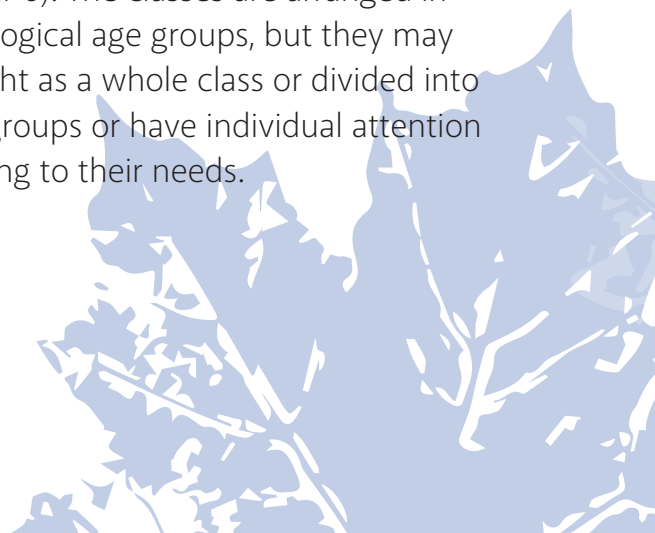
Please don't hesitate to contact the school if you have any questions or queries.

Mid term starters

Sometimes children join our school during the term and every effort is made to ensure they are welcomed and integrate as quickly as possible into our school community. Classroom buddies support this integration where peers support new children to follow the class and school routines. There is strong communication between school and families to ensure that this transition is as smooth as possible.

Class organisation

We have one foundation class, two Key Stage 1 classes (Year 1 and Year 2) and four Key Stage 2 classes (Year 3, Year 4, Year 5 and Year 6). The classes are arranged in chronological age groups, but they may be taught as a whole class or divided into ability groups or have individual attention according to their needs.





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Curriculum

We have developed an exciting and aspirational curriculum based on the statutory requirements of the National Curriculum and the non-statutory guidance on PHSE and Citizenship and the Locally Agreed Syllabus for RE. Curriculum areas have been carefully selected to fully engage and inspire our children.

The curriculum is divided into three stages:

**Early Years
Foundation Stage:**
from ages 4-5

Key Stage 1:
from ages 5-7

Key Stage 2:
from ages 7-11

Early Years

The Early Years Foundation Stage Curriculum is based on the Government's Early Learning Goals with seven areas of learning:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development
- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

Key Stages 1-2

Areas of the curriculum are:

- Mathematics
- English
- Science
- Design and Technology
- History
- Geography
- Art and Design
- Music
- Physical Education
- Religious Education
- Computing
- Personal and Social Education
- Modern Foreign Languages (KS2 only)

Class organisation

We have one class for each year group and seven classes in total. At the beginning of every year, each class chooses their own name. This is chosen through nominations and a democratic vote.

School day

School opens: 8:35am
School begins: 8:45am
Morning break: 10:10am - 10:25am
Lunch: 12:00 - 1:00pm
School day ends: 3:15pm

Enriched Curriculum:

We offer a wide range of sports activities beyond the statutory PE curriculum. Children are able to join clubs and teams to develop their physical skills. In school, we have sport coach apprentices who are able to offer a wide range of clubs during lunch times and after school. Skills and techniques are developed to enable children to participate in a wide range of sports.

Educational visits

To further enrich our curriculum, all children are offered a range of trips and activities.

These include:

- Forest School
- Sporting events (for example, cricket, athletics)
- Trips in line with our curriculum
- Opportunities to widen our view of the world (Linking Schools)
- Open the Book assemblies (Christian based)
- Whole school theatre visit at Christmas
- Young Voices
- Science Fair

Visitors to school:

Visitors have a valuable role to play and can contribute to many aspects of school life. They can deliver talks, workshops and full day activities across a wide range of subjects, giving children access to outside experiences and expertise. Visitors provide a link with the wider community. Visiting authors, artists, actors and musicians.

Residential trips

Residential trips enable children to have experiences that develop qualities of teamwork, self-reliance and tolerance of others. Children develop their confidence and become independent by pushing their boundaries.

- 1-night residential visit for Year 3
- 2-night residential visit for Year 5
- 2-night residential visit for Year 6



Inclusion: A curriculum for all

At Moira Primary School we pride ourselves with providing equal opportunities, ensuring that we are inclusive for all.

Inclusion

We promote equal opportunity for all. As a school we strongly oppose racism and discrimination in any form. Our policies promote this inclusivity, ensuring that we all work together to promote a deep understanding of the rich diversity of cultures in today's society.

An accessibility audit is completed yearly to ensure that we can meet the diverse physical and educational needs of all our pupils.

Please inform us if you or your child has a disability which may make access to any part of the school or curriculum difficult so we can ensure all reasonable adjustments are made.

Special educational needs

As a school, we work hard to ensure that children with SEND have access to a fully inclusive curriculum and can take part in all activities.

We pride ourselves in our communication with parents and will always consult should we feel that a child needs further support. If you have any concerns of your own, please contact the SENDCo to discuss what support might help your child. Parents are encouraged to share their views and experiences to build a profile of need, alongside key members of staff.

Children with SEND will receive specific support linked closely to their area of need. The class teacher, the SEND coordinator and teaching assistants will support with working towards targets and parents will be kept informed.

Monitor and assess

Regularly monitoring and assessing all pupils ensures that their individual needs are met and, when necessary, to seek the advice of external agencies. The school uses the services of external agencies on occasions, including the Educational Psychology service, the Specialist Teaching Service, Autism Outreach and the Special Needs Assessment Service.

The SEND policy outlines how children with special needs are identified, assessed and supported according to their individual needs. We work closely with parents, discussing support plans and providing regular feedback. Parents are consulted should any of the external agencies need to be contacted.

Pastoral Care

Effective pastoral care is based on respect, confidence and understanding between home and school. There is ELSA (Emotional Literacy Support Assistant) support that can be accessed in school should your child have any emotional or social needs such as bereavement or self-esteem issues.

Behaviour and Self-Development

Courtesy, respect and kindness 'The Moira Way'

Moira's behaviour policy, encourages children to take ownership of their rights and responsibilities within the school environment and ensures that behaviour is both consistent and encourages self-regulation. Expectations are that all pupils treat everyone with respect and kindness and this is evident for all visitors to see. Pupils are encouraged to show a sense of responsibility for their own and other people's possessions and for the health and safety of everyone.

A home/school partnership

We work closely with families to ensure all children are successful in line with our behaviour policy. At home is the child's first experience of behavioural expectations, when adults expect their child to follow simple rules for safety and to carry out simple instructions. This consistency between home and school ensures that children accept the boundaries at school.

Follow the rules

There is a consistent approach across the school so that everyone is aware of our acceptable standard of behaviour. This is underpinned by the positive and fair attitudes of the staff. Initial breaking of the school rules are dealt with by the class teacher. Further breaches will incur a loss of privileges and at this stage the Headteacher becomes involved. At this point, clear expectations are discussed with the child and parents are informed of the school rules to which their child needs to conform. Should further breaking of the rules occur, this will then require the parent's direct involvement.

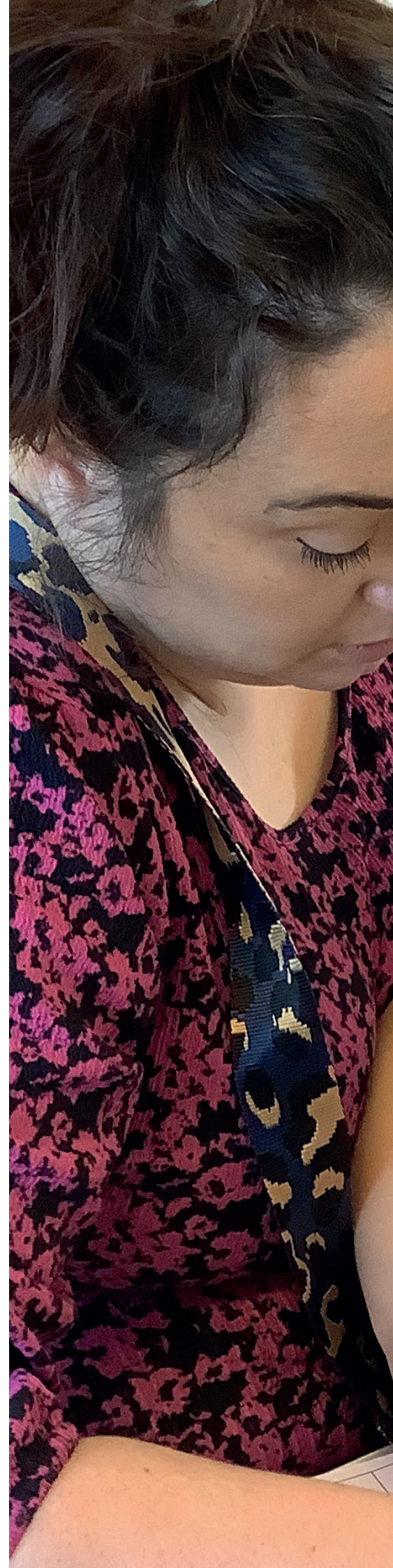


Communicating with parents

Parental engagement is of the upmost importance to us and we strongly encourage parents and carers to be involved in our school in a variety of ways.

There are regular opportunities for parents to be informed and participate in school activities:

- There are two parents' evenings each year, held in the Autumn and Spring terms.
- Each class hosts a class assembly during the year. There are also Christmas performances from all year groups and a Harvest Festival performed by EYFS and Key Stage One.
- Reading mornings and maths drop in sessions throughout the year.
- Online learning platforms are used throughout the school to share your child's individual successes with you.
- We host parent workshops to give parents ideas on how to support their child's learning. Workshops include an early literacy and maths workshop, the teaching of spelling, punctuation, grammar and calculations across the school.
- Parents are regularly invited into their child's class to participate in an activity with the class. This is called Stay and Play in reception.
- Family picnics
- Parents are updated with school news via the school website and regular newsletters.





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If you need to speak to your child's teacher, the best time to do this is at the end of the day when the children come out of school. Any messages in the morning can be passed onto the member of staff at the gate or via the office. Teachers will respond to Dojo messages during the school day.

We endeavour to respond to any queries within 24 hours.

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School Information

Communication is key. This section gives you everything you need to know.

Wrap around care

We provide our own wrap around care before and after school. This is affordable and engaging childcare. This club runs from:

7:30am - 8:35am breakfast club

3:15pm - 4:30pm after school club

4:30pm - 5:30pm late stay.

Breakfast Club - children are offered a range of food for breakfast, including cereals, toast and juice.

After School Club - children are offered a piece of fruit and a drink

Late Stay - children are offered a light tea.

This menu will be shared with parents on a half termly basis.

Wrap around care is based in the school hall but also uses our outdoor areas for different activities.

Clubs

We are proud of the variety of clubs we are able to offer our children at Moira and these change throughout the year. Here are some examples of the clubs we run:

- Cross country
- Reading clubs
- Sports coaching - netball, football, tag rugby, tennis, cricket to name a few!
- Singing and drama club
- STEM (science, technology, engineering and math)

Safeguarding

Safeguarding children is very important to us. We have a legal duty to ensure our children are not at risk and we take great care in making sure that our policies reflect our practice and procedures. Your child's safety and wellbeing are our main concern.

Attendance, Punctuality, Illnesses and Absences

If children miss school or they are late, they miss vital learning and can fall behind. It is important that if your child is ill and unable to come to school, that we are notified by 8:55am via phone or email.

If your child has to attend a dental or medical appointment during the school day, please give the school a copy of the appointment letter, along with times for collection or late arrival.

For all other absences, Headteachers are unable to grant any leave of absence during term time unless there are exceptional circumstances. There is an absence request form for these circumstances.

Medicines

If your child has been prescribed a medicine by their doctor and a dose is required during the school day, you will need to complete a medical form to enable school staff to administer it on your behalf.

School Health Service

If you have any concerns about medical matters including bedwetting, soiling and behaviour at home, you can contact the School Nurse team, who will be able to discuss your concerns and offer help as necessary. Please contact the school office for contact details.



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School meals and snacks

We actively promote healthy bodies and minds through initiatives such as Food for Life, Healthy Schools and Bronze Sports Ambassadors.

Lunch

Our school dinners are cooked on the school premises by our kitchen team, Relish. Meals can be ordered on the morning your child requires it. There is a choice of main courses, including a vegetarian option, and a choice of two desserts. Children who do not have a school dinner, can bring packed lunches from home.

Through the Government's Universal Free School meals initiative, children in EYFS, Year 1 and Year 2 are entitled to free school meals.

School meals are also available for children in Years 3-6. Dinner money should be paid via the school money website. Log in details will be provided by the office.

Free School Meals

Some children are eligible for benefit related free school meals which are provided to families on low income (under £16,190), from EYFS through to Year 6. If you think that this may apply to you, it is important that you apply. Children who are eligible will be entitled to additional help, known as Pupil Premium Funding which can be used for your child to support their learning and other activities. To apply visit:

www.leicestershire.gov.uk/education-and-children/social-care-and-supporting-families/free-school-meals

School Milk

Children under 5 are entitled to free milk and school will order milk for your child when they join our EYFS class. Once your child turns 5, parents can continue this milk provision by visiting www.coolmilk.com. Milk is funded for those children who are eligible for benefit related free school meals.

Fruit and snacks

Children in Reception and Key Stage One are entitled to a daily piece of fruit free of charge due to the Fruit in School Scheme. Key Stage 2 children should bring in a healthy snack for their morning break. We recommend a piece of fruit, a yoghurt or a plain biscuit. Alternatively, there is a daily tuck shop for children in Key Stage Two to access, with a range of healthy snacks available.

Water

Children are encouraged to bring in their own bottle of water to access throughout the day. Water is also available in each classroom.





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School Uniform

We strongly encourage all of our children to take pride in their appearance and to be proud of being part of Moira Primary School.

Uniform:

- Plain white polo shirt (with logo), or white shirt / blouse.
- Royal blue jumper or cardigan with the school logo.
- Plain grey/black trousers (not skinny look trousers/jeans), shorts, skirt, pinafore or a blue checked gingham dress may be worn in the summer.
- Plain school white, grey or black socks/tights.
- Sensible black shoes (not trainers, pumps, combat boots, high tops, heels, sandals or any other fashion wear). Velcro or magnetic fastenings are preferable to laces for younger children.
- A school book bag / PE bag with the logo is optional.

PE Kit (an outdoor PE kit is not required for EYFS children)

- White T-shirt (with logo)
- Plain black (preferred) or blue shorts
- Change of socks
- Plimsolls

Where to purchase:

Uniform and accessories with the school logo can be ordered from the following providers, however, please remember that logoed uniform is not compulsory but correctly coloured uniform is the expectation.

School uniform items embroidered with our school logo are available from:

Ashby School Wear (located inside Baby Planet) in Ashby –

www.ashbyschoolwear.co.uk

Pupils Schoolwear in Swadlincote –

www.pupilsschoolwear.co.uk

Alternatively, www.myclothing.com is an online provider

Please ensure all clothing is clearly labelled with your child's name.

Jewellery & Hair

On health and safety grounds, we do not allow children to wear jewellery to school (except for small ear studs and watches). Where children cannot remove their earrings they may 'tape' them for PE lessons. Boys and girl's hair, which is below the collar line, must be tied back at all times for PE lessons. Hair is to be of an appropriate colour and style.

Children are not permitted to wear makeup, nail varnish, nail extensions or temporary tattoos.



Admissions

Admission at Moira Primary School

We are very proud of our friendly, welcoming school and all that it has to offer. Parents who are thinking of applying for a place at our school are invited to visit and look around at any time.

Applications

Leicestershire County Council deals with all new admissions to Moira Primary School.

Moira Primary School admits children to the Foundation Stage at the beginning of the Autumn Term of the academic year in which they will have their 5th birthday. After visiting the school, parents need to apply to the Local Authority (LA) for a place at our school, whether or not they live in the catchment area. Once a place has been allocated through the LA, the school will arrange some introductory visits for the child, during the summer term preceding their entry. If you wish to move your child to Moira School at any point during their primary years, then this same procedure should be followed.

For more information regarding school admissions and to apply for a place, please visit: www.leicestershire.gov.uk/admissions

Moving on to secondary school

In Year 6, children will do focused learning about aspects of transition to support their understanding of the changes ahead. A member of staff from the secondary school setting comes to visit and meet with the children who will be attending their school. Secondary schools hold open evenings for parents to attend in order to support their decision-making process about which school is the right choice for their child. Additionally, staff members are in regular contact with the secondary schools and hold detailed transition meetings in the summer term.

Getting Involved

We pride ourselves as a family school and we welcome any parents, carers and grandparents to be involved in school life where they are able to.

Moira Parents, Teachers and Friends Association

The P.T.F.A. is all about fun, friendship and fundraising! It is a very active group of parents and staff that raises funds for the school and holds social events for children and adults. Funds raised have already supported the restocking of the school library and the school individual reading books, supplementing the cost of school trips, contributed towards computing equipment and has paid for outdoor play equipment.

Everyone is welcome to join this group. Please contact the school office if you are interested and you will be made very welcome.

The Staff and Governors are grateful for their enthusiasm and continued interest.

Voluntary helpers

Parents and grandparents are most welcome to help in school. If you feel able to offer your support in some way, or have a skill or expertise that you would be willing to share in school, please do not hesitate to contact us.

Governors

Our Governors volunteer their time to support and develop Moira Primary School by providing strategic leadership, making decisions and planning ahead. During governor meetings, the school improvement plan is regularly shared and progress reported during these meetings. Policy approval and reviews are regularly a priority of the Governing Board. As part of their role, Governors often visit the school during the school day, and will have a clear focus for their visit.

Do you want to be a Governor?

Our parent Governors provide parents with a voice in decision making and are elected by other parents through a ballot system. If you are interested in becoming a school governor, please contact the school office.





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Swadlincote
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Tel: **01283 217450**

Email: **office@moira.leics.sch.uk**

If you need further information about any other aspect of our school, please contact:

Headteacher - Mrs Vicky Santy

Email: **headteacher@moira.leics.sch.uk**